

Geneva Police Department GENERAL ORDERS		DEPARTMENT ROLE AND MISSION	
<input type="checkbox"/> new: <input checked="" type="checkbox"/> rescinds: MISSION STATEMENT/GOALS AND OBJECTIVES <input type="checkbox"/> amends:		cross-reference:	
effective date: 2-26-04		issue/amend date: 2.26.04 / 2.16.15 / 1.24.19	
		Accreditation/Recognition standards: C.A.L.E.A.: NYS L.E.A.P.: 1.1; 1.2	

I. PURPOSE	The purpose of this General Order is to establish and describe role and mission of the Geneva Police Department. In defining the role and mission, two broad purposes are served. First, members are made aware of the attitudes and actions expected of them and can act without hesitation in conformance with Department policy. Secondly, the public is provided with a general standard by which they can measure the performance of the Department.
II. POLICY	It is the policy of the Geneva Police Department to protect life, safeguard property, and improve the quality of life within the City of Geneva. The Department’s mission, role, and programs are designed to ensure that it is responsible for the protection of the constitutional rights of the community and the dignity of all persons. To achieve this end, this policy establishes professional standards of conduct and limits of law enforcement responsibility for the City of Geneva Police Department.
III. MISSION AND VALUE STATEMENT	The Geneva Police Department will deliver effective and responsive law enforcement services to all persons within the City of Geneva in a fair and equitable manner, respecting the rights of all regardless of race, creed, religion, sexual orientation, color or origin. We are committed to make sure that every citizen with whom we interact is treated with dignity, compassion, and a sense of professionalism. As an integral part of the Geneva community, we are committed to communicating with those that we serve, and strive to maintain the trust and confidence of our citizens while working to improve the quality of life for the entire community.
IV. DEPARTMENT GOALS	<p>A. The development of and adherence to the goals and objectives of the Geneva Police Department is essential to ensure continual direction and unity of purpose for its members. For this reason, the Department shall formulate annual written goals and objectives. The goals and objectives shall be updated annually to reflect the Department’s response to the current needs of the community.</p> <p>B. Contribution to the management and operation of the Department by the members is encouraged. Annually, the Chief of Police will issue a memorandum to Department personnel that their input is requested into the development, and/or improvement, of the relevancy and coverage of agency goals and how to achieve those goals. Members who wish to contribute shall direct their ideas in writing to their immediate supervisors. The Geneva Police Department will set goals as detailed in § IV (E) below.</p> <p>C. The Chief of Police shall require that supervisors on an annual basis by January 31st of each year submit a goal status report to the Chief for the previous year. The report will detail the results of particular goal achievements, reasons why certain goals have not been achieved, listing what goals need to be carried over to the following year and recommending goals for the coming year.</p> <p>D. Supervisors shall report on the progress of achieving the Department’s goals and objectives at each management staff meeting.</p>

IV. DEPARTMENT GOALS (cont.)

- E. In providing effective law enforcement service to the community it serves, the Department depends upon the progress made toward the attainment of its goals. The following are the general goals of the Geneva Police Department:
1. **Crime Prevention** - Crime is a problem that affects all segments of our society, and is a concern of everyone. The Department shall endeavor to involve the community in generating mutual understanding regarding the nature and extent of the crime problem and to involve the community in crime prevention efforts necessary to reduce crime and improve the quality of life. This police-community partnership will enhance the overall success of the Department's efforts.
 2. **Deterrence of Crime** – Although there are certain crimes that cannot be prevented, crimes committed against innocent victims in public places, and crimes against property can be deterred by proactive police patrol and involved citizenry. These types of crimes are deterred by the criminal's fear of immediate apprehension, or by the increased likelihood of detection. The deterrence of crime requires the investigation of behavior that appears to be criminally directed. The Department shall strive to deploy its patrol forces so as to deter crime and inspire public confidence in its ability to ensure a peaceful environment.
 3. **Apprehension of Offenders** - Once a crime has been committed, it is the duty of the Department to initiate the criminal justice process by identifying and apprehending the offender, obtaining necessary evidence, and by assisting in the prosecution of the case. The Department must strive diligently to solve all crimes and to bring offenders to justice.
 4. **Recovery and Return of Property** - While the actual cost of crime is difficult to measure, it is possible to observe the steadily mounting cost of lost and stolen property. This loss, as well as the other costs, must be borne ultimately by victims. In order to minimize the losses due to crime, the Department shall make every reasonable effort to recover lost or stolen property, to identify its owners, and to ensure its prompt return.
 5. **Public Service** - Because other public or private agencies may be unavailable, the public relies upon the police for assistance and advice in both routine and emergency situations. Saving lives, aiding the injured, locating lost persons, keeping the peace, and providing for many other miscellaneous needs are basic services provided by the Department. It is the Department's responsibility to respond to calls for service and to render such aid or advice, as is necessitated or indicated by the situation.
 6. **Enhancement of the Quality of Life** - In addition to dealing with crime, the Department recognizes that it is in a position to address issues impacting the quality of life in the City of Geneva. Therefore, the Department will seek to proactively identify property or locations within the City which are subject to chronic or persistent illegal activity, or which are the source of nuisance or unsafe conditions. The Department will utilize available resources, including referral to and cooperation with other agencies, to improve such conditions.
 7. **Victim/Witness Assistance** – It is essential to our law enforcement efforts that we protect the rights of victims and witnesses. Therefore, the Department shall strive to avoid the traumatization of victim/witnesses by assisting them through an awareness of the psychological trauma associated with their circumstances and providing them with the necessary information regarding resources that are available to them.

IV. DEPARTMENT GOALS (cont.)

8. **Fair and Equitable and Treatment of All Persons** – The Department recognizes its obligation to conduct its activities and treat all persons in a lawful, fair, equitable, and evenhanded manner without regard to race, color, national or ethnic origin, gender, sexual orientation, religion, disability, political affiliation, or personal interest.
9. **Accreditation** - Law enforcement accreditation is a process used to identify an agency’s level of professionalism as measured by standards established by experts and practitioners in the law enforcement field. It is a goal of the Department to achieve and maintain accredited status through the New York State Department of Criminal Justice Services Law Enforcement Accreditation Program (LEAP).

Approved By

MICHAEL J. PASSALACQUA
CHIEF OF POLICE