



**GENEVA FARMERS MARKET**  
**2023 NOT-FOR-PROFIT APPLICATION FORM**  
**Saturdays, May 27<sup>th</sup> – October 7<sup>th</sup> (19 weeks)**  
***\*NO MARKET 8/5 DUE TO CONFLICTING EVENT\****  
**8:00 AM – 1:30 PM**  
**Finger Lakes Welcome Center**  
**35 Lakefront Dr, Geneva, NY 14456**

**Vendor Info:**

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

501c3:  Yes *\*Please provide valid proof of 501c3 status\**

No

Please provide in detail what your organization plans to offer at the market:

**Expected Participation:**

**All vendors must arrive between 6:30-7:30AM and all vendors must participate for the entire duration of the market day. Vendors must be ready by 8AM. Exceptions are at the discretion of the Market Manager and must have prior approval.**

**Please Check All That Apply:**

**Entire Season**

By Checking this box, you are agreeing to attend all market dates for the 2023 season. If vendor cannot attend a date, notice must be given well in advance to the market manager.

Please note any known dates you are unable to attend here: \_\_\_\_\_

**Weekly Participation**

Anticipated dates of participation: \_\_\_\_\_

RETURN THIS FORM, FARMERS MARKET INVENTORY LIST, PAYMENT and COPY OF LICENSE CERTIFICATE (IF APPLICABLE) TO:

**City of Geneva- Farmers Market**  
**47 Castle Street, Geneva, NY 14456**  
**EMAIL- [etoner@geneva.ny.us](mailto:etoner@geneva.ny.us)**  
**PHONE- (315) 828-6588**

## GENEVA FARMERS MARKET RULES 2023

1. All Not-for-Profit organizations must provide proof of valid 501c3 status. Each application will be examined and approved by the Market Manager.
2. **PLEASE NOTE AGAIN THAT THERE WILL BE NO MARKET ON SATURDAY, AUGUST 5, 2023 DUE TO A CONFLICTING EVENT.**
3. Each vendor must follow all applicable Health Department guidelines when applicable.
4. Vendors are required to comply with federal, state and local laws, regulations and rules.
5. Each organization must post the name and location of business at assigned area in the Market.
6. The Market begins promptly at 8AM. Each vendor must be set up and ready by 8AM.
7. Vendor spots will be assigned the day of the market by the Market Manager.
8. Vendors shall arrive no later than 7:30AM to set up.
9. Vendors must agree to vend for the entire market day. Exceptions are at the discretion of the Market Manager and must have prior approval.
10. There will be no fee for valid and approved Not-for-Profit organizations. If not a valid 501c3 organization, a fee may be required and determined by the Market Manager.
11. Each vendor must supply their own pop-up tent, tables, chairs etc. Vendor's equipment must be contained in one space unless use of additional space has been pre-approved by the Market Manager. Each space is approximately 10x10.
12. Each vendor's space must be cleaned before leaving.
13. All vendors need to inform us a week prior if you're not planning to attend the market.
14. The City of Geneva Farmers Market management staff reserves the right to enforce and/or change the rules in accordance to our vendors and customers safety at any time. If you do not comply you may be asked to leave. The Rules and Regulations are not intended to hinder our market but to look out for the quality and safety of all involved.
15. It is highly recommended that each vendor obtain insurance for the market. This is not mandatory. By signing this application, vendors agree to indemnify and hold harmless the City of Geneva, city elected and appointed officials, administrators, and all other city employees, volunteers or representatives, and all persons and bodies corporate acting for or on behalf of them against all liability, claims, demands, actions, suits, damages, proceedings, costs and expenses whatsoever for which they may be or become liable directly or indirectly arising out of the use of city premises by the User(s).

*I have read the attached 2023 Geneva Farmers Market Rules. I understand them and I agree that both myself and my employees will follow them. I understand that failure to comply with market rules may result in denial of future participation in the market.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

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